

Board of Leadership and Volunteers 2022

We have been gifted in different ways by our Heavenly Father to serve one another, as good stewards of God's grace. How are you using the gifts that God has given you? The Board of Leadership encourages you to consider how you might be able to use your gifts in the following roles. If you feel you could contribute in this way, or you would just like to find out a little more, please reach out to our Board Chair - Lachlan Mackenzie (0414 248 833) or the relevant contact listed below.

Secretary

Are you keen to ensure Immanuel's leaders remain focussed on the opportunities Jesus is presenting us? Do you have a gift in seeing the practical steps we can take to further God's work or are you gifted in encouraging others to take practical steps to make Jesus known? The role of secretary is to record the activities of the Board of Leadership (BoL). Not only is this important for oversight and governance, but also helps to manage the various issues and activities on BoL's radar and to highlight any required actions. This includes working with our Pastor and the Board Chair to set agenda for monthly BoL meetings and other congregational meetings (such as AGM and Nominations), as well as recording minutes for these meetings. This work is conducted digitally so a basic level of computer proficiency is required.

Contact: Emilie Traeger – 0450 761 896

Personnel Manager

Are you a gifted coach or gifted in encouraging others? The Personnel Manager supports Immanuel's staff, encouraging them in their work. They would work closely with our Pastor to stay across staffing needs and assist in the management of church staff by being a contact point and conduit to the Board of Leadership and, if required, the LCA. This is a flexible role, but could include things like leave approvals, staff check-ins and professional development. The Personnel Manager is not required to attend BoL meetings but will be asked to provide regular staff updates.

Contact: Collette van Lille – 0431 135 144

The Property Team Leader

Are you a gifted organiser and contact point or gifted in encouraging teamwork? The Property Team Leader is the point of contact for any issues arising around our church property. They contact relevant trades, source quotes and, if required, meet trades on the church property or organise for others to do so. Working Bees, including dates and tasks are also organised by the Property Team Lead. This role is encouraged to recruit and grow a team as required.

Contact: Mark Waldron – 0416 249 232

BoL Member

Are you keen to ensure BoL has the capacity to meet the congregation's priorities? Are you gifted in supporting others or identifying where God is at work? A BoL Member attends BoL meetings and participates in prayer, fellowship and discussion around any matters which BoL are addressing. This is through monthly BoL meetings and online communications between meetings. BoL members are asked to proactively volunteer for any actions that are identified. This is a great way to get a feel for the way our Immanuel community runs day to day.

Contact: Tanna Mackenzie – 0488 700 027

Note: To ensure that our church is a safe and inclusive place for vulnerable people, all volunteer roles within the church require SP3 Certification, which can be performed online or in-person.