

Parking at Immanuel Woden Valley Lutheran Church

Thank you for applying to park at Immanuel Woden Valley Lutheran Church. We trust that you will find the car park convenient and reliable.

Parking at Immanuel means that you will have your own designated parking space Mondays to Fridays. We understand that customers appreciate the certainty this provides and the affordability of the parking spaces compared to other options around Woden.

Likewise, Immanuel Woden Valley Lutheran Church appreciates the regular income the church receives from the car park and the minimal administrative oversight required.

So that we can keep the car park fully utilised and benefit others with the use of the car park we would appreciate it if you could provide two weeks' notice before you vacate your parking space. There is always a wait list for the car park, but those on the wait list need time to accept a parking space and arrange payment. Providing two weeks' notice is not a condition but a courtesy. We have detailed the terms and conditions of parking at Immanuel Woden Valley Lutheran Church below.

To reduce administrative oversight, we only provide car parking spaces on a yearly, six-monthly or quarterly basis.

Immanuel Woden Valley Lutheran Church is part of the Lutheran Church of Australia. Together we want to be a place where love comes to life. We use the money we receive from the car park to manage the car park and church grounds as well as to fund our mission and ministry in Woden. If you would like to know more about Immanuel Woden Valley Lutheran Church we would encourage you to talk to our office manager.

Contacting the church office

Church office hours are Tuesdays to Fridays from 10am until 1pm, except public holidays. On occasion, the office manager may not be at the office during these times.

You may contact the office by phone, email or post. The church office contact details are below:

Phone: 6282 1195
Postal: 37 Burnie Street
LYONS ACT 2606
Email: office@immanuellutheran.org.au

Parking terms and conditions

Upon your successful application, you are entitled to park in your own numbered parking space every Monday to Friday of your parking period. However, we reserve the right to close the car park due to occasional church events, e.g. funerals, weddings etc. (in which case, no refund is available).

The rates for one space in the car park for 2020 are as follows:

\$502 / quarter
\$964 / 6 months
\$1848 / year

The parking periods for the car parking spaces are as follows:

Quarterly periods begin on 1 January, 1 April, 1 July and 1 October

Six-monthly periods begin on 1 January and 1 July

Yearly period begins on 1 January

Rates do not include GST and we will only issue a receipt if you request it. There are no daily, weekly, fortnightly or monthly payment options. You are charged for your parking space for the whole parking period, regardless of whether you use the parking space or not (for example while you are on annual leave, sick leave or public holidays).

Payment due dates on your successful application

Once you reach the top of the waiting list and we can offer you a parking space, we will seek to contact you to offer you a parking space. If we do not hear from you, the following office day we may contact the next person on the waiting list to offer them the parking space. Office days are Tuesdays to Fridays and do not include public holidays.

If you agree to take a parking space, you will be required to pay for the parking space two office days following your agreement. If we do not receive payment two office days following the day you agree to take a parking space we may offer the parking space to someone else.

We may agree to provide you with additional time to make payment if you require it. However, if we agree to you making a payment on a later date, but you do not pay by that later date, we will offer the parking space to someone else and you will be liable for the time it takes us to fill the parking space. To clarify, the period you are liable for will commence on the day you agreed to take the parking space or the beginning of the parking period, whichever is later. The period will end the day before someone else occupies the parking space, following an agreement between that person and us. We will calculate your liability based on a pro-rata basis of the term in accordance with the rates schedule.

Payment due dates and periods of notice for subsequent parking periods

You need to pay for your parking space in advance; that is, at least four office days before the next period begins (be it quarterly, six-monthly or yearly). If you are not going to meet the payment deadline and would like to continue parking with us, please contact the office and we may be able to extend the time for you to make your payment. Please note that extending the time for payment is totally at our discretion.

Unless we have received a payment for your parking space or we have agreed another payment time with you, we will seek to contact you four office days before the next parking period begins to confirm whether you still want to use your parking space. If we manage to contact you, we may agree to provide an extension for you to make your payment although we are not required to. If we have not received payment from you or made an agreement to extend the time for payment, from the day after we attempt to contact you we will arrange for someone on the waiting list to take your parking space. Once we have confirmed someone else will take the parking space you will relinquish your parking space.

What should I do if someone else is in my parking space?

If another car has parked in your parking space without your permission, simply park in spaces 1-7a. When you get to work, call or email the church office, and we will handle the matter.

May I allow others to use my parking space?

You may arrange for others to use your parking space. If you do, this arrangement will be your responsibility and it is up to you to obtain remuneration from them if you choose. Please let us know if you have arranged for another vehicle to use your parking space and provide their phone number, email, registration number and make/model of the vehicle.

You may not give your parking space to someone else if you no longer intend on using your car parking space. We will offer your parking space to the next person on our waiting list.

Can I relinquish my car parking space during a parking period?

If, during your pre-paid term, you wish to relinquish your parking space, please notify the office. We will be able to provide you with a refund from the time we find someone to take your parking space and arrange payment. We will calculate the refund based on a pro-rata basis of the term remaining in accordance with the rates schedule.

How do I make payment?

Payments need to be made by bank transfer. Our bank details are:

BSB: 704942 A/C No: 134163

To ensure that we recognise your payment on our statement, you need to include your name and car parking space number in the description of your transaction. For example, enter "J Bloggs #55". If we do not recognise your payment, we may offer your parking space to someone else, as per the terms and conditions above.

Liability

You park your vehicle on our premises entirely at your own risk (as you would at any other car park). Immanuel Woden Valley Lutheran Church is free from any liability to, theft of, or damage or injury to your person or property.